

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
March 5, 2020**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:03PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mrs. Nicholson, Mr. Poisker, Mayor Sammons, Mr. Considine, CFO, and Mrs. Pine, Township Clerk, Mr. Duffield, Solicitor, Mr. Bitgood and Chief Hughes. Mr. Hollywood and Mr. Rambo were absent.

**APPROVAL OF MINUTES** of February 18, 2020 Work Session

Motion by Mr. Poisker, seconded by Mrs. Nicholson to approve the minutes of the March 5, 2020, Work Session, all were in favor motion carried.

**COMMITTEE REPORTS**

Mrs. Nicholson stated the Environmental Commission will meet on Wednesday, March 11<sup>th</sup> at 7PM, everyone is welcome.

Mayor Sammons announced the Egg Hunt in Recreation Park will be held on Saturday, April 5<sup>th</sup> beginning at 10AM. The raindate is April 11<sup>th</sup>.

**POLICE CHIEF REPORT**

Chief Hughes reported the Police Department for the month of February received 897 calls for service, responded to 7 motor vehicle crashes with 3 injuries, issued 307 motor vehicle summons and 7 warnings, and made 28 arrests. Several officers attended several different training sessions. The department also acquired a 2008 Crown Vic, a tactical flashlight and a walk through metal detector through the military surplus program.

**FIRE DEPARTMENT REPORT**

Mr. Rambo was not present to give the Fire Department Reports.

**ENGINEER'S REPORT**

Mr. Bitgood reported Stanger Avenue is completed. There is a proposed change order to correct areas that were exasperated by the paving; they are 2 additional inlets with perforated pipe and redo 2 driveway aprons.

Motion by Mr. Poisker, seconded by Mrs. Nicholson, authorizing Mr. Bitgood to proceed with change order pending DOT approval, all were in favor motion carried.

Mr. Bitgood hopes to have the Ewan Road preliminary design plans soon.

The NJ DEP has issued new stormwater rules. It will require more complicated and detailed designs. There will be more basins in developments, it will impact road reconstruction and small developments.

Mr. Bitgood received a request to vacate a portion of Twenty-third Ave. between Carl Ave. and the stream. He does not have an objection, but if the vacation is approved, he recommends retaining an easement for access.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mr. Poisker to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time. No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

**ORDINANCE:**

**ORDINANCE O – 2 – 2020**

**ORDINANCE ADOPTING A REDEVELOPMENT PLAN FOR VARIOUS LOTS IN BLOCKS 29, 31, 32, 33, 34 AND 58 A/K/A “AURA II” AND “AURA III” OR “WELLNESS VILLAGE” PURSUANT TO N.J.S.A. 40A:12A-7  
TITLE ONLY**

Motion by Mr. Poisker to approve Ordinance O-2-2020, seconded by Mrs. Nicholson, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

**RESOLUTIONS:**

**RESOLUTION R-39-2020**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY DATE OF HIRE – JOSEPH BRANCO**

**RESOLUTION R-40-2020**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY DATE OF HIRE – CHRISTOPHER CALABRESE**

**RESOLUTION R-41-2020**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY DATE OF HIRE – JOHN HENNELLY**

**RESOLUTION R-42-2020**

**RESOLUTION ELEVATING CLASS RANK OF POLICE OFFICER UPON ANNIVERSARY DATE OF HIRE – FRANCESCO MESSINA, JR.**

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve Resolutions R-39 through R-42, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

**RESOLUTION R-43-2020**

**RESOLUTION TO REFUND MONEY TO PRECEDENT MANAGEMENT DUE TO A DUPLICATE PAYMENT OF TAXES ON 16 MAPLE AVE, BLOCK 34 LOT 8**

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

**RESOLUTION R-44-2020**

**RESOLUTION TO CANCEL TAXES DUE TO A FINAL ORDER OF FORFEITURE AND ENTRY OF DEFAULT JUDGEMENT- BLOCK 44 LOT 16.01, 9 VIVIAN LANE; PS & 2 INVESTORS GROUP LLC**

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

**RESOLUTION R-45-2020**  
**RESOLUTION AMENDING AND UPDATING THE PERSONNEL POLICIES AND PROCEDURE**  
**MANUAL/EMPLOYEE HANDBOOK FOR THE TOWNSHIP OF ELK**

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

**TOPIC: 2020 MUNICIPAL BUDGET-** Mr. Considine presented Committee with a draft of the 2020 Municipal Budget. It is based on current and projected salaries for contractual employees. There is no anticipated municipal tax increase. The amount of surplus that is being used will be \$715,000 where in 2019, \$871,000 in surplus was used. The pension payment was slightly reduced from last year. There are also funds in the budget to repair culverts on Iredell Rd. and Ninth Ave. The budget statutorily should be introduced at the next committee meeting on March 17<sup>th</sup>.

Committee will review and get back to Mr. Considine with their thoughts.

**GLOUCESTER COUNTY REPRESENTATIVE**, James Schmidt, was not able to attend, but did call and asked if there were any questions he would contact the Clerk in the morning.

There were no questions.

**PURSUANT TO RESOLUTION R-26-2020**  
**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION:**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Poisker, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee’s attention to come forward, state your name and address, at this time.

Mary Snively, 317 Bridgeton Pike, asked for the status of the stop light at the corner of Bridgeton Pike and Fislerville Road. The state has approved an all way stop. There is no time frame for the installation of the all way stop. Chief Hughes stated he heard they are going to be redesigning/re-engineering the intersection.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Poisker to Pay the Bills, seconded by Mrs. Nicholson, upon roll call motion was carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mayor Sammons	Yes

**ADJOURNMENT:**

Motion by Mr. Poisker to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk